



MINUTES

Unitarian Universalist Fellowship of Durango

Board of Trustees

5/10/2016 3:00 PM

Board members

Teresa Jordan, President | Tom McCampbell, Vice-President | Donna Nelson, Secretary | Graham Smith, Treasurer | Jim Dahlberg, Associate Treasurer | Susan Koonce, At-large | Rev. Katie Kandarian-Morris, Minister

Visitors K. Redford | Tom Miller

Process Observer Graham Smith

3:01 Opening chalice lighting Susan Koonce; Reading by Teresa Jordan

Check in

Discussion of Hotchkiss *Governance and Ministry: Rethinking Board Leadership*
Chapter 3 "How Organizations Organize"

Focus Questions: What are the pros and cons of the board-centered congregation?

The committee-centered congregation? The staff-centered congregation?

Is change desired at UUFD?

Consent Agenda accepted

1. Approval of Minutes
2. Acceptance of Financial Reports

Public Comment—None

Business items

1. Minister's Report. Discussion of need for installation Team of 4 members from the Ministerial search team to work with Rev. Katie and Teresa Jordan. **Teresa Jordan** and **Susan Koonce** to discuss with team members. Summer Series: Stories of Transformations. **Rev. Katie** to send summer travel schedule.
 2. Annual Meeting Planning: Teresa Jordan proposes an Annual Report from the Board to the congregation with a summary of activities of past year. This will be sent electronically with printed copies available. Submit items to TJ by 5/16. **Graham Smith** to reduce budget format to double sided one page. **Tom McCampbell** to submit VP report. There will be no hospitality hour after the congregational meeting.
 3. Take Five Break
 4. Proposed Committees: Personnel and Governance
Governance committee plan board retreat, drafts and reviews of policies and procedures. Discussed on page 208 Hotchkiss. This will be a new board appointed standing committee. Motion to charter governance committee made by Tom McCampbell, seconded by Jim Dahlberg. Second JD. Motion unanimously approved.
Teresa Jordan and **Tom McCampbell** to draft committee charter.
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5. Training Support Request for Choir Director: a \$500 request has been made. Choir Director has a scholarship for \$300 and Graham Smith identified \$200 from budget for this need.
 6. Approval of FROLIC Co-Chairs (Bonnie Miller, Connie Jacobs, Lynn Griffith) Motion to approve made by Donna Nelson, seconded by Tom McCampbell. Unanimous approval.
 7. Update on Stewardship Campaign. We are nearing the goal of \$175,000.
 8. Update on Endowment Fund by Tom McCampbell. Discussion regarding how this fits with Stewardship. Endowment is stewardship. Tom and members of the Endowment Fund task force have positive options about the UU Common Endowment Fund. Tom will send Board members the link to the member subscriber agreement for review.
 9. Access to BOT minutes. Discussion of where these should be posted. Motion by Susan Koonce to post agenda and minutes on website. Second by Tom McCampbell. Unanimous approval.
Donna Nelson to review the process with John Schiffel and the Office Administrator. Minutes and Agendas will be posted on the website.
 10. Long Range Plan to include Facilities Needs Planning. Discussion regarding next step. Do we need to synthesize the current mission statement into a more succinct and easily remembered statement that includes the current intentions? How do we articulate a vision, using stewardship campaign feedback and cottage conversations? What should be the charge of the Long Range Planning task force? How is the current LRP incorporated into the next one? All members to consider the mission statement prior to next meeting.
 11. Graham Smith addressed concern regarding liability for renters who are currently required by the terms of the lease to mow the lawn using our mower. However, our liability insurance does not cover the tenants. It is recommended that the mowing team do all the grass and tenants will no longer have that responsibility. In addition, the consensus is that we will continue to rent the apartment for another year.

Announcements:

Congregational Meeting: May 22, 11 am.

Deep Chair Conversation: May 25, 11-1, Donna's, discuss Chapter 4. Hotchkiss.

BOT meeting, 3 pm June 14.

Process Observer: Tom McCampbell

Snacks: Susan Koonce

Leadership Council for June cancelled.

Closing Review by process observer: Additional time was needed to discuss stewardship and endowment.

6:03 pm: Closing reading by Teresa. Chalice extinguished.
