



# MINUTES

Unitarian Universalist Fellowship of Durango

Board of Trustees

6/14/2016 3:00 PM

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## Board members

Teresa Jordan, President | Tom McCambell, Vice-President [Name, Title] | Graham Smith, Treasurer | Jim Dahlberg, Associate Treasurer | Susan Koonce, At-large | Rev. Katie Kandarian-Morris, Minister. Not Present: Donna Nelson, Secretary.

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**Visitors** K. Redford | Tim Miller | Tom Miller | Terri Reherman

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**Process Observer** Tom McCambell

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3:13 Opening chalice lighting Tom McCambell; Reading by Teresa Jordan.

Check in

Consent Agenda accepted

1. Approval of Minutes
2. Acceptance of Financial Reports

Public Comment - none

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## Business items

1. 11<sup>th</sup> Month Financial Summary.

Tim Miller reports that year end pledges slow to come in. Expect to exceed budgeted total income for the year. No extraordinary numbers on the expense side. Expenses running about \$5,500 under budget for the year. Are not actively encouraging “spend it while you have it” behavior. Discussion of questions to be solved, and how to communicate with those in arrears. New financial team, **Jim Dahlberg and K Redford**, will schedule transition meetings with **Tim Miller and Graham Smith**. Goals include lining up financial systems, document/diagram cash flow.

2. Stewardship Campaign Update. John Schwob of the Stewardship Committee reports (via email) the number at this time is \$179,920. The BOT expresses thanks and a big congratulations to that Committee for a very successful campaign!
  3. Minister’s Report. Date for Worship Associate training: Saturday, September 17. New volunteer are: Marcia Porter Norton, Elizabeth Crawford, and Julie Jordon. New application process used, reported as very successful. Could be utilized for other volunteer needs. Staff issues: supervision will be more regular, with once a month one-on-one meetings. Summer Series: – “Stories of Transformation” is completed; flier is done, and will be posted on web-site and available for use.
  4. Increasing rent on Bowman apartment. Current renters have been good; lease is through July. Following discussion, Tom McCambell moved that the rent be increased by \$100 - 1500 to \$1600. Jim Dahlberg seconded. Motion carried.
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5. Support request for GA. Teresa Jordan requested \$141.21 to cover travel expenses - caused by shortage in points. Tom McCampbell made a motion to grant this request; Susan Koonce seconded. Motion carried.
  6. Church Mutual Insurance: Report from meeting with insurance agent preceding BOT meeting. Question was raised about the necessity of adding cyber insurance. Lawn mower issue is settled as we have taken off the lease the requirement that Bowman tenants care for the lawn. Decision is to keep the coverage we have, but to ask Eb Redford to review and make a recommendation regarding the cyber insurance.
  7. Break – an opportunity to recognize the service of Tom and Graham and to enjoy chocolate cake and ice cream!
  8. Pine Song Retreat Update. Terri Reherman reported that registration is currently at 40. Eventbrite is working well, but some still prefer the paper registration; report problems to Terri. General discussion included things to do differently next year, food arrangements, how to set up registration, sound, workshops, Saturday evening, children’s program, etc. Terry is working on a manual that can be used by future retreat planners.
  9. Safety issues: Issues affecting employees. Teresa Jordan expressed a concern for safety of the employees working alone in the church. A discussion was had concerning inappropriate behaviors toward a staff member - to be addressed in future policy.
  10. Mission Statement Review. Tabled
  11. BOT Evaluation. Group divided into small groups. New BOT members formed their own group. Task was to discuss the questions that Teresa Jordan had sent out for all of us to consider. We were to look for common themes and report back to the larger group. Because of the late hour, the sharing of outcome in the larger group will be tabled until the July BOT meeting.
  12. Set Dates (BOT Meetings, BOT Retreat, Deep Chair Conversations). To be done via email.

Announcements

Next BOT Meeting - to be determined via email  
Process Observer \_\_\_\_\_  
Snacks \_\_\_\_\_

Closing Review by Process Observer – presented via email?

6:15

Meeting adjourned