



MINUTES

Unitarian Universalist Fellowship of Durango

Board of Trustees

8/9/2016 3:00 PM

Board members

Teresa Jordan, President | Donna Nelson, Secretary | Jim Dahlberg, Treasurer | Susan Koonce, At-large

Not Present: Tom Miller, Vice-President; K. Redford, Associate Treasurer; Rev. Katie Kandarian-Morris, Minister

Visitors None

Process Observer Susan Koonce

Item

3:00 pm Opening chalice lighting/reading

Check in

Consent Agenda: Minutes Approved. Reports and updates accepted.

1. Approval of Minutes
2. Acceptance of Financial Reports
3. Acceptance of Electronic Pay Capability Update
4. Acceptance of Endowment Update

Public Comment--None

Business items

1. Planning for Board Retreat (Board Covenant, Leadership Training, Mission Statement, Strategic Plan including Building Needs) - Discussion of the Draft review of Retreat Agenda . Meeting to be facilitated by Bonnie Miller. Lunch will be potluck.

2. Earmarking FROLIC Income

10% of the proceeds from Frolic will go to local organizations involved with housing issues.

The remaining Frolic funds will be used toward consulting services and architectural concept drawings for facilities that will accommodate the growth of UUFD.

Motion made by SK. Second by DN. Motion passed.

3. Internal Financial Review.

UUFD bylaws, Article XI, Section 3: "At the end of the fiscal year, the board will arrange for a review and report of the books of account and make that report available to the fellowship."

Tim Miller, Finance Chair, has asked Don Hayes, Steve Ruddell, and Bonnie

Miller to serve on a task force to develop a process to review current practices and procedures using the Financial Review template from UUA.

Teresa Jordan will develop the initial charge for the Internal Financial Review Task Force and circulate to the Board members for further comments.

4. CD opportunity

Jim Dahlberg to ask about early withdrawal penalty on CD opportunity at Community Bank at rate of 1.16%. and confirm eligibility.

Announcements

Installation team report from Susan Koonce.

Board Retreat – 9-4, Thursday, September 1 at Pine Song

Next BOT Meeting – 3:00 pm, Tuesday, September 13.

Process Observer _____

Snacks _____

Next Deep Chair Meeting –10:30-12:30, Wednesday, September 28 at home of Donna Nelson.

Closing Review by Process Observer—Susan Koonce

4:50 Chalice extinguished.

Addendum: The BOT approved by e-vote on July 29 the recommendation by the Finance Committee to contract with VANCO to implement electronic payment capability for UUFD.

Respectfully submitted,

Donna Nelson

UUFD BOT secretary