



# Meeting Minutes

BOARD OF TRUSTEES July 18, 2017

**Board Members Present (highlighted):** Tom Miller, President | Susan Koonce, Vice-President | Vanessa Self, Secretary | K Redford, Treasurer | Kathleen Adams, At-Large | Elizabeth Long, At-Large | Rev. Katie Kandarian-Morris, Minister  
**Visitors:** Tim Miller

Time	Item		Owner
3:00	Opening chalice lighting (Vanessa)/reading Board Covenant		Tom/Susan
3:05	Check-in	Discussion	Board
3:10	Consent Agenda <ol style="list-style-type: none"> <li>1. Approval of Minutes</li> <li>2. Acceptance of Endowment Task Force Report</li> <li>3. Acceptance of Financial Review Task Force Report</li> <li>4. Acceptance of Attendance Report</li> <li>5. Acceptance of Ministers' Report (none this month)</li> </ol>	Decision <b>Motion Vanessa/Susan – Approved</b>	Board
3:20	Public Comment	N/A	
	<b>Business Items</b>		
3:25	Context/overview/Mindfulness	Discussion <b>Mindfulness doc (dropbox) – Comes from book “Serving with Grace” “Ground rules” for meetings to be reviewed more at retreat</b>	Tom
3:30	Financial Reports for June and End of Year <b>Tim Miller provided a written and verbal report. Summary – 2016-2017 Pledges are being looked at for balance and for who meant to pay more last year vs this year. Overall we have more income than expenses and are in good financial shape. We have left over FROLIC money, a healthy reserve fund for building/ ground maintenance – all could be used for renovations upstairs Bowman Hall etc. We have budget flexibility. Vanco- “auto pay” system is working, costs about \$60/M but fee will be offset by “cashback” from credit card use. Big move up in Expenses this year is NON MINISTERIAL staff Non- Operating - Self -Funding Budget Items (Usually positive balances) Recital Series can possibly help fund other things. If it happens that we have 100% pledge payments for 2016-2017 we should have a BIG ANNOUNCEMENT and Thanks!</b>	Discussion	Tim Miller

<b>3:45</b>	<p>Update from GA</p> <p><b>Had a wonderful time!</b></p> <p><b>Banner ( not present this year, but maybe next year- the March can be hard and long, but they do hang banners)</b></p> <p><b>Main Topic – Race, Inclusivity,</b></p> <p><b>They were the adult sponsors of Grace Wilmes and enjoyed seeing and working with her.</b></p> <p><b>Votes – on language “people” from “women and men”</b></p> <p><b>Susan Fredrick Gray was elected as the UUA President, more outreach, more alliances with diverse communities, churches, etc.</b></p> <p><b>1<sup>st</sup> Principle Project – change language to “all beings”</b></p> <p><b>Robin DiAngelo academic/ activist- What Does it Mean to be White, book may be a good study.</b></p> <p><b>WARE Lecture – Brian Stevenson <u>Just Mercy</u> He lead the fight to the Supreme Court</b></p> <p><b>Life without parole for 17 and under is unconstitutional</b></p>	Discussion	K, Elizabeth
<b>3:55</b>	<p>Strategic Plan Update</p> <p><b>We should have a draft to look at by Aug board meeting and then review in depth at retreat</b></p>	Discussion	Tom
<b>4:00</b>	<p>Update on Columbine remodel</p> <p><b>The demo is complete, elec in progress, rebuilding will begin soon. Doors will be here 7/18. Mid to late Aug completion on budget.</b></p>	Discussion	Trenton
	<p>ANNOUNCEMENTS – Several great books available including, Beyond Fundrasing by Wayne Clark. Kathleen Adams also used 3-4 other books that are at the fellowship during the stewardship drive. There are also webinars available.</p>		
<b>4:05</b>	<b>BREAK – Take 5</b>		
<b>4:10</b>	<p>Planning for Retreat</p> <p><b>Aug 24<sup>th</sup> at Pine Song 9 a.m. – 4 p.m.</b></p> <p><b>Bonnie Miller will be a facilitator</b></p> <p><b>Governance committee will provide food (Schlotzky’s)</b></p> <p><b>Elizabeth is on a meat and veggie diet</b></p> <ul style="list-style-type: none"> <li>• <b>Get acquainted</b></li> <li>• <b>Review Board Covenant, Ground Rules, Group Process, etc.</b></li> <li>• <b>Governance Training/ book – how to go about getting everyone on the same page and what the board want to focus on this year</b></li> <li>• <b>Tom will create a file on dropbox for retreat documents</b></li> <li>• <b>Calendar Planning, pacing, setting priorities</b></li> <li>• <b>Do we want to have board liaisons assigned to committees?</b></li> <li>• <b>Strategic Plan Review and setting it on future agenda/calendar</b></li> </ul>		
<b>4:25</b>	<p>Set calendar dates for:</p> <p>Regular meetings –</p>	Decision	Tom/Board

	<p><b>Next Meeting 3 p.m. -5 p.m. on the 8/15</b>  <b>3<sup>rd</sup> Tues of each month 12-2:30, bring own lunch (8/19)</b>          Deep Chair- <b>1<sup>st</sup> Tues of each month 12-2 p.m. (proposed, we need to confirm Katie's availability)</b>          Leadership Council and review purpose <b>Leadership training, governance, bigger picture, evolved from soley communication between committees to now getting everyone on the same page.</b></p> <ul style="list-style-type: none"> <li>• <b>Share information</b></li> <li>• <b>Leadership getting together for face to face interaction building beloved community</b></li> <li>• <b>Give people a chance to be heard</b></li> </ul> <p><b>Topics: Volunteers, Growth, Goals, Challenges</b>  <b>Small group&gt; large group</b>  <b>Be mindful of time</b>  <u><b>2<sup>nd</sup> Thursday – October 12<sup>th</sup> 5:30-7:30 light dinner provided</b></u>  <u><b>K and Susan will do the food for the 1<sup>st</sup> meeting</b></u>  <u><b>October 2017, Jan, April, July 2018</b></u></p>		
<b>4:40</b>	<p>How we deal with Policy Questions  <b>Do as much as we can via email</b>  <b>Delegate to governance committee as needed</b></p>	Decision	Tom/Board
<b>4:55</b>	<p>Dropbox issues  <b>Tom created flow chart and the drop box files based on the governance model.</b>  <b>A place for historical documents and a place for working documents.</b>  <b>Jeanne, Lisa, Katie, Board – trained in 1<sup>st</sup> wave</b>  <b>Additional committee chairs trained/ introduced to this at Leadership Council meeting</b>  <b>Suggestion to put past documents all in one folder and current/ future visible</b></p>	Discussion/Decision	Tom/Board
<b>5:15</b>	<p>Big issue monitoring <b>Facilities, Capital Campaign, Mission, Covenant</b></p> <p><b>Board liaison issues, to be discussed more at retreat</b>  <b>Work with Committees or Task Forces</b>  <b>Emails, Ad Hoc assignments, potentially attend meetings</b>  <b>Natural interest in a particular thing</b></p>	Discussion	Tom/Board
<b>5:20</b>	<p>Announcements  <b>Facilities Planning Task Force = (described in Strategic Plan, dropbox)</b>  <b>Current Members</b>  <b>Frank Lockwood</b>  <b>Trenton Wann</b>  <b>Mary Ocken</b>  <b>John Redemske</b></p>		Board
	Next meeting Snacks- <b>Vanessa</b>	Decision	
	Next meeting Beverages- <b>Susan</b>	Decision	
	Next meeting open/close words - <b>Vanessa</b>	Decision	

	Next meeting process observer - <b>Tom</b>	Decision	
	Closing Review by Process Observer - <b>K gave report, no big elephants in the room, positive process overall</b>	Discussion	K
<b>5:30</b>	Extinguish Chalice – Closing Words		Tom