

Unitarian Universalist Fellowship of Durango Meeting Minutes
April 19, 2019

Board Members Present: *Tom Miller (President) , Mark Swanson (Treasurer), Katie Kandarian-Morris (Minister), Julie Jordan (Member-at-Large), Kathleen Adams (Member-at-Large), Elizabeth Long, and Becky Malecki (Member-at-Large). New Interim secretary: Nancy Burpee*

Guests: Sheryl Guy, Tom McCampbell, Frank Lockwood, Ken Rice, Teresa Jordan, Allison Andersen, and Tekla Miller.

Opening words and covenant were read. Check-in was done.

Officially approved Nancy Burpee as the interim secretary.

Consent Agenda

The Financial section of the Consent agenda was moved to business agenda. March Minutes, Minister's Report, Attendance were approved.

Public Comment

Teresa Jordan, Chair of the Governance Committee, thanked the board for all the hard work with the budget. "The river, even when frozen, arrives at the right place."

Financial Update

Shared by Treasurer Mark Swanson and Tim Miller, Chair of the Finance Committee. Current year income will come in about the amount we budgeted to. We covered childcare overspending their budget using the midyear contingency, and if we are prudent for the rest of the year, we should be within budget.

Kathleen motioned to approve the financial report. Approved unanimously.

2019-2020 Budget Discussion

"Budget Worksheet and Chart of Accounts" was presented by Tim Miller. A number of cuts have been made from requested allocations in order to arrive at a balanced budget proposal. FROLIC has been added as an operating income category for the first time in order to minimize further cuts. If the pledges go up, less of FROLIC proceeds can be designated for the operating budget.

The Board will prioritize, by ranking, what we should add back to the budget if more money comes in, to be discussed at the next Deep Chair.

Use of the MCF fund is still a concern. \$21650 is the remainder after next year.

The Board agreed that we need to continue to "feather down" the fund as long as possible, rather than increase operating allocations to cover short term budget issues. The hope is that pledge and other income will increase so that by the time the MCF is depleted (2-3 years), additional pledges and other sources will have increased sufficiently to fund our increased needs.

It is possible that pledges might be down this year for the first time in recent memory, due to the ongoing discussion about a potential capital campaign to fund the physical campus expansion. The Board agreed, with assent from the Facilities Planning Task Force, that any discussion of the capital expense of expansion should be taken off the table for at least the next year.

Board unanimously approved the budget to be recommended to the fellowship at the annual meeting.

The Board will host Budget Review meetings for all interested on the two Sundays prior to the annual meeting - May 5th and May 12th.

Annual Meeting

Governance Committee Chair, Teresa Jordan, has convened a group of former secretaries for a May 2nd planning and coordination meeting. Worship time that day will be shortened to accommodate the meeting, with 15-20 minutes between the service and the annual meeting. Hospitality will provide sufficient food that day in the Sanctuary.

Order of business: elections, nominations for Board and Nominating/Leadership Development Committee positions, and budget approval.

FROLIC - Fall Fundraiser

In light of budget developments, it seemed clear that there is a gap between income and expenses. Elizabeth moved that we hold a FROLIC on October 26, 2019. Mark proposed an amendment that the first \$10,500 generated by FROLIC go to the general fund, and any amount after that to go to furthering our mission. Both amendment and motion were unanimously approved. Becky has agreed to form a FROLIC Committee. Elizabeth has volunteered to offer info on economic equity.

Changes to Bylaws

Discussed whether we should make changes to the Bylaws regarding the title of the Nominating committee. Mark moved we do not change the bylaws this year. It was unanimously passed. There will be no discussion of Bylaws at the Annual Meeting.

Open Flames/ Alcohol Policy Revisions

Open Flames policy - Elizabeth proposed an amendment to the written proposal - that there be specific adults designated as ad hoc fire marshals when the entire congregation is using open flames in a service. Discussed whether or not these people should get some training and we should ensure that there are fire extinguishers. Amendment was defeated.

The Board approved (Nancy was opposed, Elizabeth abstained. Everyone else was in favor) the following policy:

The use of open flames, such as candles, matches, lighters, etc. is restricted to the sanctuary with vigilant supervision of responsible adults. Open flames are not permitted in other buildings or rooms at UUFD.

Alcoholic beverages policy - revision that states that there is to be no alcohol at memorial services. The Board agreed that the policy needs revisions, which will be discussed at the June meeting.

Katie proposed a change from Unitarian Universalist Musicians Network to Association for UU Music Ministries. Elizabeth moved, Unanimously approved.

Nomination Approval

Allison Anderson presented the following individuals for future Board positions:

Tom McCampbell as President for a one-year term

Frank Lockwood, as VP for a two-year term,

Nancy Burpee as Secretary for a two-year term

Kathleen moved to approve these slates. All approved, none were opposed.

Stewardship Committee

Kathleen Adams has agreed to become chair of the Stewardship Committee for the next year. Per previous Board discussions, she will plan a year-long stewardship process.

Ministry Task Force Report

The Board went into executive session to hear the report of the UUFD Triennial Ministries Review Task Force (Allison Anderson, Ken Rice and Tekla Miller). The Board expressed its thanks to the three members of the task force for their pioneering work. The report noted a number of productive ways in which our various ministries were functioning. In addition, there were avenues mentioned for examination as to how certain aspects of our ministry delivery could be enhanced.

The Board agreed that the results of the report need to be shared with the members of the Fellowship. Time expired before a decision could be made about how. How to share the results of the Task Force's work most effectively and responsibly will be the primary topic at the next Deep Chair meeting.

Process Observation

Discussed that there was a large number of guests today (7) plus a new board member. This changed some of the dynamics...

Upcoming Meetings

May 15 - Deep Chair

May 28 - Board Meeting

May 19th - Annual Meeting for UUFD

June 19 - 23 UUGA

Respectfully submitted,

Nancy Burpee, Board Secretary