

**BOARD OF TRUSTEES MEETING MINUTES**  
**August 27, 2019 4P-6P Bowman Hall**

Board of Trustee Attending: Tom McCampbell (President), Frank Lockwood (Vice President), Mark Swanson (Treasurer), Excused. Nancy Burpee (Secretary). Members At Large: Julie Jordan, Elizabeth Long, Becky Malecki.

**OPENING WORDS AND CHALICE LIGHTING:**

Frank Lockwood

**BOARD COVENANT:**

Tom McCampbell

**PROCESS OBSERVER:**

Frank Lockwood

**CHECK IN:**

Completed

**VISITORS:**

Sheryl Guy, Stephan Guy, Teresa Jordan.

**CONSENT AGENDA:**

- 1) Prior Meeting Minutes: Completed
- 2) Worship Service Attendance Report: Format is being revamped
- 3) Minister's Report: Completed
- 4) Interim DFF Report: Completed
- 5) Finance Report: Submitted at meeting

Motion by Elizabeth Long, that reports be approved as submitted. Second: Julie Jordan.  
Motion approved

**PUBLIC COMMENT:** NONE

**BUSINESS AGENDA:**

**PRESENTATION OF SOLAR SYSTEM GIFT PROPOSAL:** Stephen and Sheryl Guy.

Stephen and Sheryl feel that the Durango UUF congregation, with guidance from the Social and Environmental Justice committees, are actively interested in, and believe in, combating people-caused stress to the environment. Both Stephan and Sheryl believe passionately in this endeavor. Stephen and Sheryl propose donating the entire cost of an installation of a complete solar system to Durango UUF. The cost of the entire project will be budget neutral for the church. Utilizing their research, they project an \$1800/year savings in financial outlay for the church when the system is complete and functioning. The proposal will be referred to the appropriate committees for review and input. Committees may include: Building and Grounds; Finance; Long Range Planning; Environmental Justice; and/or other committees as appropriate. After input from the committees, the proposal will be submitted to the BOT for a decision.

**AUGUST 2019 BOARD RETREAT ACTION ITEMS-NEXT STEPS:** Tom McCampbell/All BOT

The board sincerely appreciates Frank Lockwood recording notes during the retreat. Tom led a review of the three main work products from the retreat: mission statement review, open question, vision of ministry. Next steps for each initiative were discussed.

**MISSION STATEMENT:** The Active Mission Statement is a living leadership and congregational guide for 3-4 years; as the mission changes and matures, so should the Mission Statement. The Mission Statement should be 12 to 15 words only. The Statement of the Mission should be easily remembered by the entire congregation due to clear, precise wording. Creating the statement for presentation to the BOT will be a task force responsibility. An entire body of work completed by former task forces will be collated and shared with the newly formed task force. Suggestion is made that the task force develop 3-4 individual Mission Statements to present to the BOT. Becky Malecki will be BOT Representative for the new task force. Becky will coordinate the search for task force members.

**OPEN QUESTION FOR CONGREGATIONAL DISCUSSION:** Open Questions are an attempt to increase congregational communication. One open question will be chosen for 2019. The question is not an issue to solve; the question will be for long range discussion and growth. The question for this year will be: How do we develop a strong sense of Community for Everyone which may/may not include individuals, families of every configuration, our congregation, Durango the town, and possibly communities beyond our town. The concept of the Open Question will require more discussion by the board.

**ANNUAL VISION OF MINISTRY:** Discussion of how Durango UUF can become more Inclusive- exploring the many ways of inviting intimate circles. The continuing discussion of the Annual Vision of Ministry will be guided by Rev. Katie Kandarian-Morris.

**FROLIC:** Becky Malecki.

Becky Malecki, co-chairperson, reports great progress by the frolic committee. More donations than expected for oral and silent auctions have been received. The planning committee is working well together, and highly praised for their accomplishments by Becky.

**STEWARDSHIP CAMPAIGN:** Tom McCampbell.

Kathleen Adams is the Chairperson. The organizational goal is to have the stewardship effort become a year-round process, with a pledge campaign as the wrap up. Chair people of the pledge campaign will be recruited. Tom McCampbell, Rev. Katie Kandarian- Morris, and Kathleen Adams will have an organizational meeting soon.

**PROCESS OBSERVATION:** Frank Lockwood.

Late per timed agenda. Discussion of communication among BOT. Discussion of roles of task forces and committees in communication with BOT.

**HEALTHY CONGREGATIONS TASK FORCE:** Tom McCampbell

The goal of the task force is to study means to utilize respectful, loving conversations regarding: active listening; problem solving; general communication; conflict resolution, and following established policies and procedures. More conversation is needed to create this task force. Tom McCampbell, Rev Katie Kandarian Morris, and Elizabeth Long will meet to discuss ideas before task force is formed. The target date for meeting is early September 2019. Suggestion made to have a cross-section of congregants involved

**Interim DFF HEALTH INSURANCE:** Tom McCampbell

Discussion of coverage for Interim DFF was discussed with Finance committee and Interim DFF; all parties in agreement; Interim DFF is enrolled in the UUA program that fits her needs and meets our budget expectations

**FINANCIAL PRACTICES TASK FORCE:** Tom McCampbell

Tom Mc Campbell, Tim Miller, Mark Swanson, Graham Smith met concerning the organization of the task force. Much work was done in 2017 that will be valuable in this assessment. The goal is to establish procedures of accepted financial practices throughout the church. Tom also met with June Russell and K Redford, task force members to help bring them up to speed with TF's plan of work.

**LEADERSHIP COUNCIL:** Tom McCampbell.

Tom McCampbell will meet with Teresa Jordon to discuss utilizing the leadership council more effectively to support BOT, BOT committees, Interim DFF, and Ministry teams. There will be discussion at the scheduled meeting of the leadership council on October 24.

**FACILITIES USE POLICY:** Julie Jordon

Motion by Nancy Burpee to accept policy and fee schedule as presented. Seconded by Elizabeth Long. Approved.

**CLOSING WORDS AND EXTINGUISH CHALICE:** Becky Malecki

**ADJOURN:**

**ANNOUNCEMENTS:**

**NEXT BOT Meeting:** September 24, 2019. Bowman Hall. 4pm-6pm

Opening & Closing Words & Chalice Lighting: Julie Jordon

Observer: Nancy Burpee

**NEXT DEEP CHAIR MEETING:**

Moved from September 17, 2019 to September 12<sup>th</sup> at 5:00

Julie Jordon's Home

Respectfully Submitted,

Nancy Burpee, Secretary BOT

