

FY21 OPERATING BUDGET AND CHART OF ACCOUNTS					
(JULY 1, 2020 - JUNE 30, 2021)					
Recommended by BOT 042820 for Congressional Adoption 051720					
QB Line Item #	Description	FY21	QB Line Item #	Description	FY21
<b>41000</b>	<b>INCOME</b>		<b>65000</b>	<b>FAITH FORMATION</b>	
	Pledge Payments, gross	291,414	65020	Youth Activities	500
41011	Pledge Payment Slippage (5%)	(14,571)	65030	Adult Education	600
41010	Pledge Payments, net	276,843	65040	OWL Program	500
41020	Non-Pledge Contributions	6,000	65050	Young Adult Activities	0
41030	Subday Collection	7,000	65055	Family Group Activities	250
41040	Interest Income	1,000	65060	FF Supplies	3,000
41050	Miscellaneous Income	3,000	65075	FF Teacher Training	1,000
41070	Rental of Sanctuary/BH	500		<b>TOTAL FAITH FORMATION</b>	<b>5,850</b>
41090	MCF Allocation	21,499			
41095	Prior Year Pledge	3,500	<b>66600</b>	<b>SOCIAL JUSTICE</b>	
<b>NEW</b>	DFF Allocation	6,000	66020	Social Responsibility & Justice	4,000
<b>41100</b>	<b>FROLIC (SPRING 2021)</b>	10,500	66030	Soc Just Disaster Relief-Dev Fund	8,000
<b>NEW</b>	Retained Earnings Allocation	0	66650	Scholarship Fund Donation	1,000
<b>TOTAL INCOME</b>		<b>335,842</b>	62114	UU Service Committee	1,000
				<b>TOTAL SOCIAL JUSTICE</b>	<b>14,000</b>
	<b>EXPENSE</b>				
<b>62000</b>	<b>ADMINISTRATIVE EXPENSE</b>		<b>66000</b>	<b>COMMITTEES</b>	
62020	Miscellaneous Expense	600	66004	Board	\$600
62045	Office Supplies	3,800	66005	Stewardship	550
62050	Insurance	5,000	66010	Membership	1,000
62080	Bookkeeping Services	5,000	66025	Governance	100
62005	UUA Annual Fair Share	14,984	66049	Communications	5,712
62118	Chalice Lighters	500	66091	Risk Management	200
62120	Leadership Training	3,000	66095	Leadership Development	250
62140	Property Tax	225		<b>TOTAL COMMITTEES</b>	<b>8,412</b>
62160	Legal/Prof. Fees	100			
62170	VANCO/Bank Fees	1,000	<b>65500</b>	<b>Midyear Contingency Spending</b>	<b>5,000</b>
<b>TOTAL ADMINISTRATIVE EXPENSE</b>		<b>34,209</b>			
			<b>61350</b>	<b>MINISTRY</b>	
<b>62200</b>	<b>INFORMATION TECHNOLOGY</b>		61355	Salary	37,302
62125	IT Support (Mac Ranch)	600	61360	Housing Allowance	34,000
62130	Breeze Software	600	61365	Health Allowance	5,321
62131	Office 365 Business	360	61370	Retirement	7,130
66092	Website Software/Maintenance	809	61380	In Lieu of Employer's Social Security	5,455
62040	Hardware/Software	700	61381	Group Life Insurance	600
62041	Internet, Web Hosting, VOIP	2,485	61390	Professional Expenses	10,000
62044	Constant Contact	840	61391	Long Term Disability	936
<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>5,684</b>		<b>TOTAL MINISTRY</b>	<b>100,744</b>
<b>63000</b>	<b>BUILDING AND GROUNDS</b>		<b>67000</b>	<b>NON-MINISTERIAL STAFF</b>	
63020	Church Mortgage Interest	5,605	60599	Child Care Wages	4,680
63030	Building Maintenance & Supplies	5,400	62030	Office Administrator	26,078
63070	Grounds&Garden Supplies/Repairs	1,500	<b>NEW</b>	OA Health Insurance	1,949
63090	Grounds Snow Removal	600	<b>NEW</b>	OA Retirement	2,608
63107	Utilities	7,700	65010	Director FF	31,700
<b>TOTAL BUILDING AND GROUNDS</b>		<b>20,805</b>	60510	FF Teachers	7,488
			66509	DFF Prof Development	600
<b>64000</b>	<b>MINISTRY TEAMS</b>		65016	DFF Health Allowance	3,500
64010	Pulpit Guest	1,000	<b>NEW</b>	DFF Retirement	3,170
64015	Pulpit Guest Travel	600	64025	Choir Director	6,365
66006	Art and Aesthetics	210	60506	Choir Director Prof Development	500
66040	Care Team	300	60505	Liturgical Musicians	10,700
66050	Hospitality	800	63050	Sexton	8,137
66056	Hospitality - Special Events	200	60507	Finance Clerk	3,454
66403	Music Supplies	403	60508	Connections Coordinator	9,360
66404	Guest Musicians	500	62135	NMS Payroll Tax (estimated)	8,259
64040	Worship Supplies & Training	1,000	61385	Workers Compensation	1,950
66045	Worship Arts A/V	600		<b>TOTAL NON-MINISTERIAL STAFF</b>	<b>130,497</b>
64060	Special Worship Services	250			
<b>TOTAL MINISTRY TEAMS</b>		<b>5,863</b>		<b>TOTAL EXPENSES</b>	<b>331,064</b>
				<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>\$4,779</b>
				<b>LESS: MORTGAGE PRINCIPAL REDUCTION</b>	<b>(4,711)</b>
				<b>CHANGE IN CASH BALANCE</b>	<b>\$68</b>

NONOPERATING (SELF-FUNDING) EXPENSE LINE ITEMS					
QB Line Item #	QB Line Item Description		QB Line Item #	QB Line Item Description	
68010	Annual 4Corners Retreat Income		72001	Renovations Unrestricted Income	
68020	Annual 4Corners Retreat Expenses		72002	Renovations Unrestricted Expense	
68030	Annual Retreat Speaker Fees				
			73001	Sanctuary Renovations Income	
67050	Musicians 80% iof Ticket Sales		73002	Sanctuary Renovations Expense	
			74001	Legacy Fund Donations	
67060	Advertising, Brochures, Program		74002	Legacy Fund Expense	
67070	Musician Travel				
67080	Piano Tuning and Repairs		75001	Needham Elementary Donations	
67085	Other Recital Expenses		75002	Needham Elementary	
66036	Scholarship Income		76001	SJ Merchandise/Ticket Sales	
66037	Scholarship Awarded		76002	SJ Merchandise/Ticket Expense	
69010	Frolic Income Donations		77001	Solar Panel Income	
69020	Frolic Income Sales/Tickets		77002	Solar Panel Expense	
69030	Frolic Expense				
63905	Frolic Restricted Disbursements		78000	Ministerial Reserve	
612020	Ministers Discretionary Donations				
612030	Ministers Discretionary Expended				
692311	Guest at the Table Collections				
692312	Guest at the Table Paid Out				