



Board of Trustees  
**Minutes**  
August 11, 2020  
Special Online Meeting

**Board Members Present:** Frank Lockwood, President; K Redford, Vice-President; Teresa Jordan, Secretary; Rachel Lasiewicz, Treasurer; John Redemske, Member-At-Large; Rev. Katie Kandarian-Morris, Minister

**Visitor(s):** Kathleen Adams, Barry Devine, Kathy Devine, Sheryl Guy, Marcia Heidenrich, Becky Malecki, Rev. Dottie Mathews, Bonnie Miller, Tim Miller, Tom Miller, Eb Redford, Sara Sautter, Liza Tregillus, Emily Thompson, Aline Schwob, John Schwob

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**6:05 Meeting called to order** by Frank Lockwood (FL). Opening words read and chalice lit by Rev. Katie Kandarian-Morris (KKM).

**6:06 Quorum established.** All members of the UUFD Board of Trustees were present.

**6:07 Rev. Dottie Mathews**, author of UUA's *Congregational Accompaniment Project for Asylum Seekers: Handbook for Congregations*, introduced herself and was present and available to help answer questions and provide assistance.

**6:09 Check-in and introduction** of all present.

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### **6:15 Business agenda**

To consider proposal submitted by UUFD Immigration Team:

That the Unitarian Universalist Fellowship of Durango provide the temporary use of Columbine House, free of charge, by a designated asylee family, beginning as soon as feasible, and ending when the asylee family leaves or when Columbine House is needed again as regular Faith Formation programming resumes.

### **Questions/discussion**

FL opened meeting to questions from Board members and then from visitors. Discussion revealed:

- No zoning issue.
- No issue maintaining tax exemption
- Utilities may increase 40%. Gas and water currently run about \$60 each.
- Neighbors were supportive when contacted about possibly housing asylee family in the property.
- Church Mutual assured FL that current liability coverage will continue to apply and the insurance policy will be amended for change of use from educational to residential.
- Rental agreement not required, but clear agreement of expectations encouraged
- How will "success" be defined? How to communicate congregation's expectations?
- Community Coalition in Support of Asylees will handle finances and assist the family toward independence. Liza Tregillus is *de facto* "named sponsor."
- Faith Formation supplies need to be relocated to climate-control storage and work area accessible to staff. **Action Item: Liza Tregillus will consult with Interim Faith Formation**

Director Sara Sautter to work out details of relocation of items over next few days. Barry Devine volunteered to help with relocation of supplies and materials.

- UUFD members need to be informed that Columbine House will be a private residence and no longer accessible to the congregation. (Key control?)
- Several visitors present expressed support of the proposal.

**Action Item:** Board member John Redemske and Liza Tregillus, UUFD member and member of Community Coalition in Support of Asylees, agreed to draft an expectations agreement over next few days for Board approval. Agreement will conform with policies detailed in UUFD Board Policy Manual; see Section-8 Care for Members and Guests and Section-9 Care for Material Resources. Housekeeping, maintenance, and COVID considerations will be identified. Occupancy will be month-to-month for approximately 6 months with 30 days notice. Approved expectations agreement would be agreed to by the asylee family before they take up residence.

**Motion: John Redemske moved:**

***That the Unitarian Universalist Fellowship of Durango provide the temporary use of Columbine House, free of charge, by a designated asylee family, beginning as soon as feasible, and ending when the asylee family leaves or when Columbine House is needed for other purposes, whichever occurs first, subject to a mutual expectations agreement between the family and UUFD, through the Board of Trustees. Seconded. Motion carried without objection.***

**7:43 Chalice extinguished and closing words read by KKM.**

**7:44 Adjourned**

Gratitude was expressed to all doing this work.

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Note: ***Formal motions appear in bold, italic font.*** Action items appear in red font.

Respectively submitted by: Teresa Jordan, Board Secretary

Date approved by the Board of Trustees: August 25, 2020