



Board of Trustees  
**Minutes**  
April 27, 2021  
Online Meeting

**Board Members Present:** K Redford, President; Teresa Jordan, Secretary; Rachel Lasiewicz, Treasurer; John Redemske, Member-At-Large; Rev. Katie Kandarian-Morris, Minister

**Vistor(s):** Kathleen Adams, John Schwob

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**4:03 Meeting Called to Order** by K Redford (KR). Rev. Katie Kandarian-Morris (KKM) read opening words and KR lit chalice. KR read Board Covenant. John Redemske (JR) will complete the Process Observation Form for this meeting. JR asked about process for line item objections to budget during congregational meeting. Teresa Jordan (TJ) reminded everyone that there will be a budget review for those interested prior to the congregational meeting. JR pointed out that the budget review session needs to be promoted to the congregation.

**4:08 Check-In** was completed by all Board members.

**4:15 Consent Agenda:** March 2021 Board Meeting Minutes, Membership Report, and Faith Formation Reports were accepted.

**4:15 Public Comment:** None.

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### **Business Agenda**

**4:30 Minister's Report:** KKM read from report regarding advertizing process for Director of Faith Formation. Hiring occurs only after budget is approved by congregation. On May 8 Sara Gibbs-Millspaugh will facility an all-congregation Zoom meeting on re-gathering.

**4:35 Treasurer's Report/Budget Review:** Finance Committee met to discuss and recommend PPP2 loan. JR moved *UUFD apply for second draw. Seconded. Motion passed.* Rachel Lasiewicz (RL) asked that the Board meet in executive session to discuss payroll items.

**4:45 Stewardship Update:** Stewardship Committee Chair Kathleen Adams (KA) reported that the pledge campaign feels finished. Although this coming year's pledges exceed last year's pledges, the campaign goal of \$306,800 has not been reached. Pledges for FY 2022 currently stand at \$286,00. Thank you notes will be sent to all who made a pledge. A number of people increased their pledges and will receive special thanks.

KA is now recruiting co-chairs for the next FROLIC fundraiser event. She has had some luck finding willing "worker bees", but FROLIC Coordinators have yet to be identified.

JR, TJ, and KR expressed thanks to KA for her dedicated service as Stewardship Committee Chair this year and for continuing as chair in the next church year.

**4:55 Nominating/Leadership Development Committee:** Slate of candidates has not been submitted by committee. **Board may need to review slate by email.**

**5:05 Asylee Family Update:** Family has found an apartment and will move out of Columbine House on June 1.

**5:15 Healthy Congregations Committee (HCC) Update:** KA, HCC member, reported that May 10 was first meeting for committee. HCC members thought the Board arranged training was very informative. KR acknowledged the important work to be addressed by this committee.

**4:57 COVID Task Force Update:** JR used email to share the Board's feedback, which was requested by the task force. JR reported that task force members felt more discussion needed. There may be disagreements regarding "inclusivity" between the Board and some task force members and, perhaps, the wider fellowship. **JR will schedule a meeting between the Board and task force force.** Task force's recommendations are needed before proceeding with scheduling events.

JR reported that ventilation mitigation is problematic, and options are still being investigated.

**4:58 Mission Statement:** Results of the straw poll of Board members was discussed. ***JR moved to accept "Love courageously. Inspire spiritual growth. Work for justice." as the mission statement to present to the congregation. Seconded. Motion passed.***

**There was consensus that the longer statement option may be used to develop a Vision Statement of where we want to be in five years.**

**5:15 Process Observation Report:** JR reported that the meeting went well overall. It helped when hands were raised and speakers were recognized before speaking. It is difficult when Board members are in different locations without pre-read documents.

**Board will write an explanation of Director of Faith Formation hiring process to circulate among the congregation.**

**5:33 Summary of Action Items:** TJ reviewed action items identified during this meeting.

**5:40 Next Meeting Assignments:**

Opening Words; Covenant; Observation; Closing Words

**5:42 Closing words** were read by KKM and chalice was extinguished by KKM.

**5 :43 Adjourned**

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#### **Upcoming Meetings**

Thursday, April 29, 4:00pm - Board/Finance Budget Study Session

Saturday, May 8. 10am - Regathering Session with Sara Gibbs-Millpaugh

Sunday, May 16, 11:30am - Budget Q & A Session with Congregation

Tuesday, May 18, 4:00-6:00pm - Monthly Board Meeting

Sunday, May 23, 11am - Annual Congregational Meeting

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#### **Board Action by Email:**

***JR move to accept the revision of the COVID Outdoor Policy which was sent to Board members by email. Seconded. Motion passed by email vote on May 11.***

***Board agreed to present the Proposed FY 2022 Budget, as reviewed with Finance Committee Chair on May 11, for congregational approval at the Annual Meeting.***

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**Note: Formal motions appear in bold, italic font. Action items appear in red font.**

Respectfully submitted by Teresa Jordan, Board of Trustees Secretary

Date approved by the Board of Trustees: May 18, 2021