



Board of Trustees  
**Minutes**  
May 18, 2021  
Online Meeting

**Board Members Present:** K Redford, President; Terri Rehman, Vice President; Teresa Jordan, Secretary; Rachel Lasiewicz, Treasurer; John Redemske, Member-At-Large; Rev. Katie Kandarian-Morris, Minister

**Visitor(s):** Kathleen Adams, Jill Bystydzienski, Nancy Fisher, Stephen Guy

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**4:00 Meeting Called to Order** by K Redford (KR). Terri Rehman (TR) read opening words and lit chalice. John Redemske (JR) read Board Covenant. Rachel Lasiewicz (RL) will complete the Process Observation Form for this meeting.

**4:05 Check-In** was completed by all Board members.

**4:10 Consent Agenda:** April 2021 Board Meeting Minutes, Membership Report, and Faith Formation Reports were accepted.

**4:15 Public Comment:** Nancy Fisher looking forward to in-person Circle Suppers, supports full-time DFF. Jill B here to observe and get a feel for working on the Board. JR read aloud Stephen Guy's comments encouraging re-gathering.

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### **Business Agenda**

**4:30 Minister's Report:** Use the Annual Report to the Congregation as the Report to the Board this month. KR asked about recognizing the Interim Faith Formation Director. Sara will be recognized on June 20 during worship service. How do we thank those who have committed service without leaving anyone out?

**4:40 Treasurer's Report/Budget Review:** RL will prepare report for annual meeting. PPP2 funding ran out before UUFD could complete application.

**4:28 Building & Grounds Chair:** KR presented Mike Trefry as new Chair for Building & Grounds Committee. JR **moved that the Board approve Mike Trefry as Building & Grounds Chair. Seconded. Motion passed. KR will send congratulatory note.**

**4:33 COVID Policy Update:** Outdoor policy is in place. Interim Director of Faith Formation has asked that children be addressed. JR suggested a task force be reorganized to make recommendations. TR suggests that the Board do the work without using a task force because Board ultimately responsible and can do it quickly. JR asked about how to protect most vulnerable. KR invited Nancy Fisher to summarize her findings re: Circle Suppers, outdoors, requiring same restriction for everyone, potluck maybe possible with sanitizer and physical distancing, Pine Song picnic will include children. Teresa Jordan (TJ) suggested following guidelines for unvaccinated. KR suggested open conversation is needed. TJ suggested Board members meet together before open conversation. TR asked about the re-gathering schedule. KKM reminded that a June 13 outdoor service is already scheduled and maybe a weekend night would work for an open conversation. **KR suggested Board members discuss at next Deep Chair and develop a draft policy for vote at June Board Meeting.** TR asked if all services can be held outdoors? KKM reported that Worship Team doesn't want to do services outdoors this summer.

**5:05 Annual Meeting Packet:** Bonnie Miller will be in charge of Zoom technology using same procedures as worship service. Tellers will assure all casting votes are members. How will timing be controlled?

**5:12 Stewardship Report:** Chair Kathleen Adams reported difficulty getting FROLIC volunteers.

**5:13 Nominating/Leadership Development Committee Report:** The wonderful slate of candidates has been published.

**5:14 Asylee Family Update:** Family will move out of the Columbine House on June 1. Family needs to locate their own storage as no storage space is available at UUFD. Building & Grounds Committee will assist with re-loading Faith Formation materials back into Columbine House.

**5:16 Healthy Congregations Committee (HCC) Update:** Redraft for HCC Charter was not received by Board members until 3:00pm today allowing no time for Board members to pre-read. TJ and KKM noted that the Board President and Minister are *ex officio* members of all committees, per our Bylaws. KR summarized the minutes of the last HCC meeting. TR felt delaying a decision to consider a charter revision will not hold up the committee's work. **The Board will include the HCC charter on the agenda for the June Board Meeting.** KKM asked how can the Board make folks aware of board's role and that the Board does not use liaisons.

**5:26 Process Observation Report:** RL recognized that this was her first time to formally report as process observer. Overall the meeting was balanced. It had a nice, calm, and positive tone. Gathering time was allowed prior to meeting. There was a collaborative feeling and responsibilities were shared. There was time for questions while being mindful of time. We got off track a bit with the Circle Suppers and COVID discussions. Maybe actions should be identified. There was some confusion re: document sharing.

**5:35 Summary of Action Items:** TJ reviewed action items identified during this meeting: COVID meeting, KR will send to KKM, TJ will forward COVID materials to Board and in-coming Board members who are invited to the next Deep Chair.

**5:37 Next Meeting Assignments:**

Opening Words - TR; Covenant - JR; Observation - RL; Closing Words - KKM

**5:42 Closing:** Selected words were read by KKM and chalice was extinguished by TR.

**5 :43 Adjourned**

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**Upcoming Meetings**

Sunday, May 23, 11:0am – Annual Congregational Meeting

Tuesday, May 25, 4:00-6:00pm – Deep Chair (COVID re-gathering policy)

Tuesday, June 15, 4:00-5:00pm – Deep Chair

Tuesday, June 22, 4:00-6:00 – Board Meeting

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**Board Action by Email:**

***JR move to accept the revision of the COVID Outdoor Policy which was sent to Board members by email. Seconded. Motion passed by email vote on May 11.***

***Board agreed to present the Proposed FY 2022 Budget, as reviewed with Finance Committee Chair on May 11, for congregational approval at the Annual Meeting.***

***JR moved to call a Special Congregational Meeting on Sunday, June 13 for the purpose of voting on the FY2022 Budget. Seconded. Motion passed passed with majority ub favor on June 4, 2021.***

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**Note: Formal motions appear in bold, italic font. Action items appear in red font.**

Respectfully submitted by Teresa Jordan, Board of Trustees Secretary

Date approved by the Board of Trustees: June 22, 2021