



Minutes
Board of Trustees Meeting
July 27, 2021 Zoom
Online Meeting

Board Members Present: John Redemske, President; Carolyn R. Miller, Secretary; Rachel Lasiewicz, Treasurer; Jill Bystydinsky, Member-At-Large; Steve Govreau, Member-At-Large
Visitor(s): Sheryl Guy and Aline Schwob

4:04 Meeting Called to Order by John Redemske (JR) who lit chalice. Carolyn Miller (CM), read opening words. John read Board Covenant. Jill Bystydinsky (JL) will complete the Process Observation Form for meeting.

4:07 Check-In completed by all Board members.

4:10 Consent Agenda: June 2021 board Meeting Minutes.

4:15 Public Comment: Sheryl Guy requested donations for the Frolic.

Business Agenda

4:20 Minister's Report: None. Rev. Katie Kandarian-Morris is on vacation this month.

4:30 Treasurer's Report: Rachel Lasiewicz (RL) discussed her report and June financial summaries. UUFD is in good shape with income and expenses. The FY21 year-end report is waiting on the Finance Committee to meet. **RL will provide the July financials and the FY21 year-end numbers at the August BOT meeting.**

Discussion included our Legacy Fund, Investments, that expenses from the last fiscal year can be slow to come in, and questioning which year's budget will pay for the new Audiovisual Equipment. **RL will look into the AV expenses and how they are budgeted.**

4:24 Review of JR proposed draft board goals (pre-read 7/23/21):

JR presented these priorities for the new BOT this year, requesting input, additions, and approval. Goals for the year include increased communication by the BOT with the congregation and transparency of BOT decisions. He reviewed the UUFD Mission Statement, recently developed by the last BOT. This document is a road map for the year and the Board will develop and fine-tune these ideas. Discussion to approve the previous Board meeting's Minutes by email within 1 week after the meeting to allow earlier publication to the congregation.

Steve Govreau (SG) moved that the Board approve the draft Board of Trustees goals dated 7/23/2021. Seconded and approved unanimously. The Board agreed to consider revisions in future meetings.

4:44 Covid policy update for Circle Suppers, Bowman and Columbine House use:
JR noted the policy was most recently revised on June 9, 2021, and needed revision in light of new Centers for Disease Control and Prevention and San Juan Basin Public Health Dept. pandemic guidelines.

Two groups recently requested use of our facilities: Durango Days for Girls, and The Grief Center For Southwest Colorado's 3-day children's grief camp through Liza Tregillis (August 11-13, 2021).

Former Faith Formation Director Sara Sautter recommended that all FF staff be fully vaccinated.

Circle Supper Coordinator Nancy Fisher requested these events be limited to outdoors only. When winter comes, the BOT will revisit the policy.

JR reported the Risk Management team is investigating fans, heating and ventilation for winter, and is seeking professional recommendations. We have no formal ventilation system anywhere except in the basement of Columbine House. Ventilation includes air exchange with fresh air. The Sanctuary building currently uses recirculated forced air heating or cooling, and Bowman Hall and Columbine House have forced hot water radiator systems.

SG moved the Board approve this policy 7.26.21-Rev 2. JB seconded. Motion passed unanimously.

**5:00 Approval of Governance Committee Chair, Teresa Jordan:
Approved unanimously.**

5:00 Approval of Risk Management Chair, Bill Wallauer:

JR informed the BOT that in addition to the items contained in the charter of the Risk Management Committee, an additional immediate task will be air quality and ventilation in our facilities. **Approved unanimously.**

5:05 Proposal to determine use of Frolic funds:

Sheryl Guy and Aline Schwob, Co-chairs of the Frolic Fundraiser, presented a proposal to use Frolic profits as follows:

10% to UUFD Social Justice Team for social justice work

10% to UUFD Budget's Contingency Fund for unforeseen emergencies

80% to projects that will be voted on by Frolic volunteers and anyone attending the event on Friday, October 8, 2021.

Prior to the event, the co-chairs will ask for funding proposals from Frolic volunteers and UUFD members. Frolic volunteers and attendees will vote for one project at the Frolic. The top 3-5 ideas will receive the funds.

Discussion and questions covered the traditional use of Frolic funds for landscaping improvements, the patio, remodeling the sanctuary, and other non-budgeted items. The last two Frolics have donated a percentage to social justice, and have raised over \$20,000 profits. The co-chairs will take the top 3-5 projects but noted that it would be hard to fund 5 projects. When asked if they would fund a complete project, they said that depends on how much is raised and the cost of the projects. When they see what projects are proposed, and their cost, it will become clear how they will disperse the funds.

RL moved to approve the proposed project dispersal of Frolic funds as outlined in the proposal presented by Aline Schwob and Sheryl Guy. Seconded. Approved unanimously as submitted.

5:25 Charge to Near Term Fellowship Space Task Force, and Chair, Tom Miller:
No discussion.

MOTION: CM moved the Board accept this charge as written for this new task force. Seconded. Unanimously approved.
Motion: approve Tom Miller as Chair of the Fellowship Space Improvement Task Force. Unanimously approved.

5:34 JR asked for any other comments

SG asked questions about BOT approval of Treasurer's reports and periodic internal financial audits. JR will check in the Bylaws which all members have a copy in their Board binder. RL will ask the Finance Committee.

5:42 Process observation Report

JB reported that the meeting went well, and we stuck to the agenda and were ahead of time. We spent enough time on all questions. Everyone voiced their opinions and asked questions. We all listened carefully; there were no interruptions. JB asked if we could put guests earlier on the agenda in the future. The BOT took action except for the Vision/Goals which will be an ongoing discussion.

5:45 Summary of Action Items

RL, the Treasurer, will answer questions raised during our meeting about the Treasurer's report, last fiscal year's financials, how to fund the new AV equipment, and internal financial audits.

The BOT agreed to continue meeting on Zoom rather than in-person.

5:49 Next Meeting Open/Close: No assignments made.

5:50 Closing words by CM / Extinguishing the Chalice by JR

5:54 Adjourned

Announcements:

Next Deep Chair: Tuesday, August 17, 2021, 4:00 – 5:00 pm
Next Board Meeting: Tuesday, August 24, 2021, 4:00 – 6:00 pm

Note: *Formal motions appear in bold, italic font.* Action items appear in red font.

Respectfully submitted by Carolyn R. Miller, Board of Trustees Secretary

Date approved by the Board of Trustees: August 14, 2021