



Minutes
Board of Trustees Meeting
September 28, 2021
4:00- 6:00 pm
Zoom only

ATTENDANCE & DISTRIBUTION

NAME	ROLE	EMAIL	ATTENDANCE
BOARD of TRUSTEES			
John Redemske	President	president@durangouu.org	Y
Vacant	Vice-President	vicepresident@durangouu.org	
Carolyn Miller	Secretary	secretary@durangouu.org cedar31miller@gmail.com	Y
Rachel Lasiewicz	Treasurer	treasurer@durangouu.org rachel.lasiewicz@gmail.com	Y
Jill Bystydzienski	Member-at-Large	mal2@durangouu.org bystydzienski.1@osu.edu	Y
Steve Govreau	Member-at-Large	mal1@durangouu.org stevendgovreau@gmail.com	Y
Rev. Katie Kandarian-Morris	Minister	minister@durangouu.org	Y
GUESTS			
Graham Smith	Covid Advisory Group	smigr001@gmail.com	
Bill Wallauer	Risk Management Chair	wrwallauer@gmail.com	
Tom Miller	Near Term Fellowship Space Task Force Chair	tommiller1945@gmail.com	
Nancy Fisher	Covid Advisory Group member	nfisher48@gmail.com	
Teresa Jordan	Governance Committee, Chair	governance@durangouu.org	

MINUTES

	ITEM	DISCUSSION	ACTION	BY
1	MEETING CALL TO ORDER	Time: 4:00 pm		John R
1a	Opening words / Chalice lighting			Jill B
1b	Reading Board Covenant			Carolyn M
1c	Assign Process Observer			Steve G
1d	Board Check-in			
1e	Consent agenda	n/a		

2	Welcome of Public Attendees			
3	Minister's Report		Pre-read	Rev. Katie
		A new Hospitality Team is forming. Minister needs info from Facilities Task Force to give them direction	ACTION	Rev Katie
4	Treasurer's Report			Rachel L
		More members are needed to serve on Finance Committee, and ideally, next year's Treasurer would serve this year on the Finance Committee. Nominating and Leadership Development Committee will be contacted about this need, and will have a Treasurer Job Description for recruiting.	ACTION	Rachel L
5	Risk Management Committee	Ventilation update	Pre-read	Bill W
		Approve the <i>Altitude Heating and Air Conditioning, LLC.</i> , proposal to install 4 Heat Recovery Ventilators in the Sanctuary, Bowman Hall and Columbine House (first floor) using \$25,250 from the Capital Campaign Fund. This amount covers electrical work and other contingencies. 1 ST : Carolyn M Motion passed.	MOTION	
6	Covid Review		Pre-read	John R
6a	Covid Advisory Group	The Covid Advisory Group is led by Dr. Graham Smith and includes Dr. Jim Brooke and Nancy Fisher, retired RN. An early draft chart showing Covid metrics for UUFD activities and facilities use is being developed. The current upswing of Covid cases in La Plata County was discussed along with data sources and safety metrics.	Chart, Covid Update pre-reads	Graham S.
6b	Policy	MOTION: to approve B-8.1.5 (R) COVID-19 Pandemic Policy dated Sept 28, 2021, with a friendly amendment to limit attendance in Bowman Hall to 20 people. 1 st Rachel Motion passed.	Pre-read Draft 09282021 MOTION	John R
7	NTFSITF			Tom M
	Near Term Fellowship Space Improvement Task Force	The Task Force includes Bill Wallauer, Lisa McCorry, and Trenton Wann and chair, Tom Miller. The Task Force reported that a formal report will be ready by mid-October. They are working closely with the Covid Advisory Group.	ACTION	Tom M
8	Increased Communication			John R
		Tabled due to time constraints. To be discussed at next Board Meeting.		
9	Strategic Plan	To be handled with email discussions.	Pre-read 2017- 22 Strategic Plan	ALL

10	UUFDF vision Statement			
		Tabled due to time constraints. To be discussed at next Board Meeting.		
11	Community Covid Action Committee		Pre-read	John R
		Proposed that UUFDF invite area churches and other community organizations to form a Community Covid Action Committee to promote vaccinations in our community. 1st Steve G. Motion passed.	MOTION	
12	Other business	Charge for Minister's Retirement Party Task Force	Pre-read	
		Tabled due to time constraints. To be discussed at next Board Meeting.		
13	Closing of Meeting			
13a	Process observation report			Steve G
13b	Summary of Action Items	Risk Management will review the Air Changes per Hour in proposal from Altitude Heating and AC for heat recovery ventilation systems in the Sanctuary, Bowman Hall, and first floor of Columbine House. (Email, from John R, 9/30/2021) Covid Advisory Group will monitor pandemic numbers in our area. Near Term Fellowship Space Task Force will have a final report by mid-October. John R will communicate with local churches and organizations for a first meeting of the Covid Community Action Committee.		Bill W, John R Graham S Tom M John R
13c	Closing words / Extinguishing Chalice			Jill B
13d	Next Meetings	Deep Chair: Tuesday, October 19, 2021, 4:00-5:00 pm Board meeting: Tuesday October 26, 2021, 4:00-6:00 pm		
13e	Adjournment	Time: 6:05 pm		John R.

Respectfully submitted by Carolyn R. Miller, Board of Trustees Secretary
Date approved by Board of Trustees of UUFDF October 14, 2021

