



Minutes
Board of Trustees Meeting
October 26, 2021
4:00- 6:00 pm
Zoom only

ATTENDANCE & DISTRIBUTION

NAME	ROLE	EMAIL	ATTENDANCE
BOARD of TRUSTEES			
John Redemske	President	president@durangouu.org	Y
Vacant	Vice-President	vicepresident@durangouu.org	
Carolyn Miller	Secretary	secretary@durangouu.org	Y
Rachel Lasiewicz	Treasurer	treasurer@durangouu.org	Y
Jill Bystydzienski	Member-at-Large	mal2@durangouu.org	Y
Steve Govreau	Member-at-Large	mal1@durangouu.org	Y
Rev. Katie Kandarian-Morris	Minister	minister@durangouu.org	Y
GUESTS			
Graham Smith	Covid Advisory Group	smigr001@gmail.com	Y
Tom Miller	Near Term Fellowship Space Task Force Chair	tommiller1945@gmail.com	Y
Teresa Jordan	Governance Committee, Chair	governance@durangouu.org	Y
Nancy Fisher	Covid Advisory Group member	nfisher48@gmail.com	Y
Kathleen Adams	Stewardship	kadams@mcw.edu	Y
Nancy Burpee	Nominating and Leadership Development Committee Chair	nancykburpee@gmail.com	Y
Bonnie Miller	Social Justice Committee Chair	yjmiller2@gmail.com	Y
Tim Miller	Finance Committee, Chair	ztrm02@gmail.com	Y

MINUTES

	ITEM	DISCUSSION	ACTION	BY
1	MEETING CALL TO ORDER	Time: 4:00 pm		John R
1a	Opening words / Chalice lighting			Carolyn M
1b	Reading Board Covenant			John R
1c	Assign Process Observer			Steve G
1d	Board Check-in			

2	Welcome of Public Attendees	Teresa congratulated organizers of Committee/Team Fair on 10/24/21 for the huge success.		
3	Minister's Report		Pre-read	Rev. Katie
3a	Monthly Attendance	Board had questions regarding zoom attendance as well as in person attendance, numbers of viewers of services online, and FF attendance in person and via Zoom. This could be useful information for Board decision-making.		Rev Katie
3b	Covid Policy	As Board President, John Redemske attended the Worship Arts meeting to hear concerns about the N-95 masking requirement. Congregants may have difficulty hearing, understanding or reading lips of worship leaders wearing masks.		Rev. Katie
3c	Faith Formation staff	A Family Ministry Coordinator officially starts November 1, 2021. Announcements are coming in the newsletter and on our website, to be followed by announcement at worship and in meetings.	ACTION	Rev. Katie
4	Treasurer's Report		Pre-read	Rachel L.
		Finance Committee did not meet this month. See the attached Treasurer's Report. This is Rachel's last meeting as Treasurer and the Board wished her success in her new job. A new Treasurer is needed as well as new members for Finance Committee. John Redemske, President of UUF Board of Trustees, signed a contract on October 22, 2021 for the sale of the property donated by Ken and Lois Carpenter in 2019, with approval of board members by email on October 21, 2021. The contract will net \$275,000 to the Capital Campaign Fund. Est. closing date: 12/21/2021.		
5	Covid Review		Pre-read	John R
5a	Policy	Oct 13 Draft is in progress, and we can update during this meeting.		John R,

		Comments included safety for people on the chancel, a 20-foot distance from congregants; sit 6' apart on chancel; worship leaders find removing masks with head mikes and hearing aids is very difficult; staff and worship leaders don't have luxury of staying home and zooming.		
5b	Covid Advisory Group	<p>There is a recent spike in COVID-19 prevalence above 1% in La Plata County. Using models and our current risk tolerance of less than 1% chance of infection occurring, a 2-hr stay in Sanctuary is coming close to this risk tolerance. Congregants are probably safe using N95 masks; wearing surgical masks, they are probably safe for 90 minutes. Cloth masks are not safe. Song leaders are wearing singing masks. Elizabeth Crawford, Music Coordinator, will be asked for more for minister.</p> <p>Modify the Covid Policy Draft dated October 13, 2021 as follows: a Singing masks, or the equivalent, are highly recommended for song leaders and singers. b People on the Chancel will practice 6-foot physical distancing. c Speakers need not wear masks on Chancel. D N-95 or surgical masks are Required inside all UUFD buildings. 1ST Carolyn M. Motion passed.</p>	ACTION MOTION	John R., Graham S. Rev. Katie
5c	VENTILATON	An updated design is underway requiring higher air exchanges per hour than one we agreed to in September.		John R.
6	Near Term Fellowship Space Task Force		Pre-read	Tom M.
		Final Report was presented. Eating and drinking without masks was not included in report. Concerns raised about		

		fellowship needs to share food; inability to gather outside; cost of renting tents and propane heaters; Dec. 12 party for Rev. Katie. Discussion tabled to review report in more detail.	ACTION	BOARD
7	Stewardship			Kathleen A.
		Frank Lockwood will co-chair; still searching for co-chair. Five people have agreed to serve on the committee which has a well- established timeline and process established. The theme will be decided in December 2021. Appoint Frank Lockwood as a co-chair to annual Pledge Drive. Rachel L. 1 st Motion passed.	MOTION	
8	Transitional Minister Search Task Force		Pre-read	Jill B., Steve G.
		Task Force is requesting feedback on priorities. Task Force charge approved by BOT by email, October 20, 2021. 1st John R. Motion passed.	MOTION	
9	Security	Recent vandalism.		John R.
9a	Locks	Mike Trefry, Building & Grounds Chair, researched key cards for 4 locations/doors and it's too expensive. An alternative is to use commercial key-pad locks that cost about \$650 apiece. Tabled until next Board meeting.	Pre-read email	Mike Trefry
9b	Security Cameras	Risk Management will research and install cameras to best protect our campus for under \$500. 1st Steve G. Motion passed.	MOTION	Bonnie M.
10	Closing of Meeting			
10a	Process observation report			Steve G.
10b	Summary of Action Items	Jill B. will seek feedback from Board on priorities for targeted minister. Rev. Katie K-M will announce the new Family Ministry Coordinator, talk to ushers and ask for more singing masks from Elizabeth Crawford. Board will discuss		Carolyn M.

		the Near-Term Fellowship Space Task Force report at next BOT meeting.		
10c	Closing words / Extinguishing Chalice			Carolyn M.
10d	Next Meetings	Deep Chair: Tuesday 16 November 2021, 4:00 - 5:00 pm Board meeting: Tuesday 23 November 2021, 4:00 – 6:00 pm		
12e	Adjournment	Time: 6:07 pm		John R.

Respectfully submitted by Carolyn R. Miller, Board of Trustees Secretary
Date approved by Board of Trustees of UUFD: December 6, 2021