



Minutes
Board of Trustees Meeting
November 23, 2021
4:00- 6:00 pm
Zoom only

ATTENDANCE & DISTRIBUTION

NAME	ROLE	EMAIL	ATTENDANCE
BOARD of TRUSTEES			
John Redemske	President	president@durangouu.org	
Vacant	Vice-President	vicepresident@durangouu.org	
Carolyn Miller	Secretary	secretary@durangouu.org	
Mark Swanson	Treasurer	treasurer@durangouu.org	
Jill Bystydzienski	Member-at-Large	mal2@durangouu.org	
Steve Govreau	Member-at-Large	mal1@durangouu.org	
Rev. Katie Kandarian-Morris	Minister	minister@durangouu.org	
GUESTS			
Teresa Jordan	Governance Committee	governance@durangouu.org	
Graham Smith	Covid Advisory Group	smigr001@gmail.com	
Tom Miller	Near Term Fellowship Space Task Force Chair	tommiller1945@gmail.com	
Tim Miller	Finance Committee	ztrm02@gmail.com	
Kathleen Adams	Stewardship Committee	kadams@mcw.edu	
Nancy Fisher	Covid Advisory Group	nfisher48@gmail.com	

MINUTES

	ITEM	DISCUSSION	ACTION	BY
1	MEETING CALL TO ORDER	Time: 4:00 pm		Carolyn M
1a	Opening words / Chalice lighting			Jill B
1b	Reading Board Covenant			Carolyn M
1c	Assign Process Observer			Steve G
1d	Board Check-in			
2	Welcome of Public Attendees			
3	Minister's Report		Pre-read	Rev. Katie

3a	Monthly Membership Report and Attendance	November attendance numbers are expected to be lower than attendance in October.		
3b	Celebration of Ministry	Planning for December 12, 2021 event is underway and reservations are being made.		
3c	Faith formation	Regularly scheduled FF meetings are being held to plan family activities, schedule meetings of the FF Search Committee, and preparing notices to recruit more volunteers. They are considering whether or not to hire a teacher. The new Family Ministry Coordinator, Leah Ongiri, is attending and coaching volunteers in FF. Her professional experience has been invaluable in many areas of FF. The whole curriculum that was planned had to be scrapped due to COVID. Leah Ongiri will be asked to report at the December Board meeting.		
4	Treasurer's Report		Pre-read	Tim M
		UUFDF currently has a YTD Operating surplus of \$30,000, partly because there is no Director of Faith Formation right now, and also due to a recent \$15,000 non-pledge contribution. The major item in FY22 Non-Operating results is the receipt of a \$200,000 Capital Campaign gift. There are no red flags and the Finance Committee is comfortable with the present financial position.		
5	New Board Member			John R
5a		Discussion and vote to appoint Mark Swanson as Treasurer. MOTION: Approve Mark Swanson to be Interim Treasurer on Board of Trustees until the end of FY21-22. 1st John R. Seconded. Motion passed. MOTION to amend the previous motion to drop "Interim." 1st John R. Seconded. Motion passed.	MOTION MOTION	
6	Transitional Minister Task Force chair			John R
		MOTION: Appoint Tom Miller as Chair of Transitional Minister Search Task Force. 1st John R. Seconded. Motion Passed.	MOTION	
7	Personnel Committee Chair			John R
		MOTION: Approve Laurie Meininger to Chair Personnel Committee. 1st John R. Seconded. Motion passed.	MOTION	
8	Transitional Minister Task Force			John R Tom M
		A highly-qualified potential Targeted Minister has contacted UUFDF through the UUA. There are 24 congregations currently seeking a Targeted Minister at this time, and only 4 have received any interest from the small pool of Targeted Ministers. Consequently, UUFDF needs to respond quickly with an offer of employment to have a minister in 2022. The		

		<p>TMTF expects to have a recommendation to the Board in December.</p> <p>This minister is currently job-sharing with another minister in Taos, NM, and the two of them would potentially share the position at UUFD. The Worship Arts Team and the Finance Committee are involved in discussions about this team proposal. Parents in the Faith Formation program have also been consulted, as part of Columbine House may be used for temporary housing for the minister(s). Clear communication during this hiring process will occur through handouts and updates following Sunday services, E-announcements and the December newsletter.</p> <p>The Board should be able to hire non-called ministers without a vote of the congregation; however, Article X, Section III of the Bylaws is unclear about hiring non-called ministers. Steve Govreau will draft a revision of this bylaw for review by the Board and Teresa Jordan, Governance Chair. A congregational meeting will be scheduled as soon as possible to vote on this bylaw change. Two weeks' notice is required for a congregational meeting according to our Bylaws.</p>		
9	Covid Policy		Pre-read	John R
9a		<p>The board thanked Graham Smith for creating a clear and workable model with graphs for anyone to use to clarify facility use.</p> <p>MOTION: approve COVID-19 Pandemic policy dated November 19, 2021 B-8.1.5. Seconded. Motion passed</p>	MOTION	
9b		<p>UUFD social Justice Chair, Bonnie Miller, has received a request from another charity to use Bowman Hall as a drop-off and overnight storage for donations on December 14, 2021. The Covid Advisory Group will use the La Plata County prevalence rate for the week of December 14, 2021 in the new graphs and the revised Covid Policy to determine safe occupancy in Bowman Hall. Kathleen Adams volunteered to observe and direct questions to the Covid Advisory Group.</p>		
10	Closing of Meeting	6:25 pm		John R
10a	Process observation report			Steve G
10b	Summary of Action Items	Schedule Congregational Meeting on December 19, 2021 to change By-law Article X, Section 3.		Carolyn M
10c	Closing words / Extinguishing Chalice			Jill B
10d	Next Meetings	Deep Chair: Tuesday, December 21, 2021 4:00-5:00 pm Board meeting: Tuesday, December 28, 2021, 4:00-6:00 pm		
10e	Adjournment	Time: 6:28 pm		

