



Minutes
Board of Trustees Meeting
April 26, 2022
4:00- 6:00 pm
Zoom only

NAME	ROLE	EMAIL	ATTENDANCE
BOARD of TRUSTEES			
John Redemske	President	president@durangouu.org	Y
Steve Govreau	Vice-President	vicepresident@durangouu.org	Y
Carolyn Miller	Secretary	secretary@durangouu.org	N
Mark Swanson	Treasurer	treasurer@durangouu.org	Y
Jill Bystydzienski	Member-at-Large	mal2@durangouu.org	Y
Vacant	Member-at-Large	mal1@durangouu.org	N
Revs. Gary Kowalski and Munro Sickafoose	Minister	minister@durangouu.org	Y N
GUESTS			
Graham Smith	Covid Advisory Group	smigr001@gmail.com	Y
Sherrod Beall	Healthy Congregation Committee	sherrodb@gmail.com	Y
Nancy Fisher	Covid Advisory Group	nfisher48@gmail.com	Y
Liz Volz	Covid Advisory Group	warmandwise@gmail.com	Y

	TIME	TOPIC	DISCUSSION	ACTION	BY
1	4:00	MEETING CALL TO ORDER	Note: SG took minutes		JR
1a		Opening words / Chalice lighting			JB
1b		Reading Board Covenant			JR
1c		Assign Process Observer			MS
1d		Board Check-in			
1e		Consent agenda	Procedure for Board to appoint members to Committees and Task Forces-Tabled Will be revised and updated for inclusion in board policies. Standard Contract for UUFD employees-Added to regular agenda Minister's Report-Accepted	ACTION Pre-read	
2		Welcome of Public Attendees			
3		Added Topics			
3a		Reallocation of Committee Budget Items	An update of Board Policy is needed to allow committees to reallocate funds within their own budget without further approval of the board. A review and proposal of changes will be made.	ACTION	MS
3b		Deferred Maintenance Expenses	Communication between Building & Grounds and the board needs to be improved. In particular Building & Grounds is looking for direction on prioritizing and undertaking needed deferred maintenance. It was		JR

			discussed that most deferred maintenance can be paid out of capital. A list of projects and estimated costs needs to be completed and provided to the board.	ACTION	
3		Treasurer's Report		Pre-read	MS
			MS reported income remains ahead and expenses behind budget projections. See narrative provided.		
4		Budget Review			MS
			MS reported pledges achieved 9.6% increase. Discussion focused on FF budget with an additional increases covered by retained earnings. See approved budget for details. MOTION to accept 2023 Proposed Budget. 1st SG Seconded, Passed. May 8th set for Congregational Review of approved Budget	MOTION ACTION	
5		Standard Contract for UUFDF Employees	Discussion focused around employee benefits. It was determined that a Benefits Policy is needed that states consistent and explicit benefits for all qualified employees and details those so qualified. The contract template will be updated accordingly.	ACTION	
6		COVID	Discussion of current COVID reporting changes.	Pre-read	GS
			Congregation is now allowed to sing with masks. GS will get with the HCC committee on what is required for the May 14 th workshop.		
7		Update on Fellowship Space task force	Discussion of task progress and projected timeline for congregational input.	Pre-read	JR
8		HCC Update			SB
			Reported that the minimum of 45 members reserved to attend will be met. Discussed funding. Funding is available from hospitality and unutilized HCC funds. HCC has completed formulating processes for conflict resolution and other items as charged. They will be presenting a report and recommendation for approval at the next board meeting.	ACTION	
11		Closing of Meeting			
11 a		Process observation report			MS
11 b		Summary of Action Items	JB-Revision of Committee Appointment Policy MS-Revision of Board Policy to allow Committee budget reallocation without board approval JR-Obtain list of deferred maintenance projects and estimated costs from Building & Grounds SG/MS-Complete Budget Narrative, May 8th review announcement and meeting GK/MS/SG-Will obtain template for Benefits Policy if available. Prepare Benefits Policy for board approval ALL-Pre-read HCC report and recommendations as for May Board meeting. Said materials to be provided by SB.		SG
11 c		Closing words / Extinguishing Chalice			JB

11 d		Next Meetings	Deep Chair: Tuesday, 17 May Board meeting: Tuesday 24 May		
11 e	6:03	Adjournment			

Respectfully submitted by Steve Govreau, Board of Trustees Secretary

Date approved by Board of Trustees of UUFD: October 10, 2022.